Edward Notley

IT Project Manager & Business Analyst

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PROFILE

IT Project Manager and Business Analyst in regulated corporate services, working closely with the business to understand its problems and deliver solutions through process redesign, regulatory change and hands-on automation. Currently leading a global operating model programme across nine offices in Europe, Asia, Latin America and the Caribbean, which has already made a core client service around 80% faster. Over a decade in IT, from infrastructure engineering to project leadership.

SKILLS

Change & analysis
Business analysis, operating model design, process mapping and improvement, regulatory change, stakeholder management (local and global)

Delivery
Project management, requirements gathering, vendor management, data migration, budget management

Technical
Python, C#, PowerShell, LLM APIs (OpenAI, Anthropic Claude), RPA, SQL, Microsoft Azure, Windows Server and Active Directory

EXPERIENCE

Project Manager / Business Analyst

Ascentium Fiduciary (formerly Harneys Fiduciary) · May 2022 – present

- **Global operating model programme, Project Lead (2026, ongoing):** redefining local operating models into one global model across nine offices. Mapped core revenue processes end to end and improved them through system, process and automation changes. Certificate turnaround is around 80% faster, onboarding is being redesigned to halve hand-offs, and register-change processes are being tightened for data quality and penalty avoidance.
- **IT rebrand, Project Lead:** led the IT side of the rebrand to Ascentium Fiduciary, covering domains, email, applications, websites and communication to the business.
- **BVI regulatory change, Project Lead:** a multi-million-pound project delivering a client-facing beneficial ownership verification solution and an RPA tool for regulatory reporting. Spent a month on site in the BVI working with business leads.
- **Cayman Islands regulatory change and client workflow improvement, Project Lead:** a client-facing workflow capturing new regulatory data, with monthly batch submission to the regulator.
- **Ticketing system implementation and ServiceNow migration, Project Lead:** the cost-benefit case for a bespoke .NET system, vendor management through the full SDLC, and 10,000+ tickets migrated with zero data loss.
- Built AI and automation tools in Python and C#, including an AI bank transfer settlement tool and a client accounting solution that saved one full-time role. Facilitated a core system's move from on-premise to the cloud.

IT Infrastructure Engineer

Harney, Westwood & Riegels · October 2018 – May 2022

- Technical Lead for the Egress email classification rollout and for the migration of core finance applications and SQL databases off end-of-life infrastructure.
- Mimecast security hardening, global endpoint standardisation with MDT, and a SQL access review and lockdown.

Network Engineer

Birketts LLP · November 2014 – October 2018

- Office relocations (Ipswich, 180 users; Cambridge, 70 users), migration of 500+ users across 6 offices from ISDN to Cisco VoIP, and a Bitdefender rollout to 500+ workstations.

Earlier career

2011 – 2014

IT Systems Support at FCB Inferno, IT Systems Support / Site Engineer at Birketts LLP, IT Support at Barkers, and IT Apprentice at Birketts LLP.

QUALIFICATIONS

ITIL Foundation · CompTIA Network+